

North Staffordshire National Trust Association

RISK ASSESSMENT

Organiser:

Organised event: date & place(s) to be visited:

Travel: coach/car/walk. Please circle.

Numbers expected:

The type and nature of potential risk(s) and precautions to be taken.

These are some aspects that may need to be considered for each risk. Please continue on another sheet if necessary.

Nature of Hazard:

Worst Outcome:

Current Precautions:

Severity/Likelihood:

Precautions needed:

Please complete whichever is appropriate:

The Venue(s) risk assessment(s) have been received and considered

The organiser visited the destination to assess the risk on (date)

The organiser did not visit the destination beforehand (tick).....

The organiser informed the participants of any potential risk(s) beforehand (tick).....

(when & where):

The organiser has the addresses and emergency numbers for all participants (tick).....

Any other comments please write here.

Thank you for taking the time and trouble to organise this event.

Please return the completed form to the Programme Co-ordinator and make or save a copy for yourself.

Note: All venues we visit are responsible for the safety of their sites. They will have carried out risk assessments and must advise us directly or indirectly (e.g. by including specific points on our own risk assessment form) of any potential hazards. Our responsibility extends to assessing risks travelling to, from and between sites.